

## Maintenance Technician

Center Pointe Christian Church is a group of people who are passionate about *Helping People Find and Follow Jesus*. We envision being a church where broken people can experience the unconditional love of Jesus.

We are a contemporary, non-denominational church located in the growing communities of Liberty Township and West Chester, Ohio in the center of the fast-growing Cincinnati–Dayton metroplex. It's a vibrant community offering a wide range of quality housing, excellent schools, great access to healthcare and a growing business community. You'll find a good mix...from feeling the freedom of living in the country to enjoying the excitement of being connected to the surrounding metropolitan areas.

We have a newly expanded 107,000 sf facility from which we do ministry which makes an eternal kingdom impact. Our heartbeat is to create a disciple-making culture where believers are challenged and equipped to be good news where we live, work and play.

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## POSITION DESCRIPTION

Center Pointe Christian Church is seeking a skilled Maintenance Technician to use those skills to help our mission to build up the Kingdom of God. The Maintenance Technician will perform general maintenance and repairs for assigned equipment and facilities including, but not limited to, plumbing, electrical, basic carpentry, heating and cooling, landscape and other building systems. They will provide support for staff teams to help execute events and experiences in line with our ministry calendar.

## KEY DUTIES AND RESPONSIBILITIES

- Ability to troubleshoot electrical, plumbing, hvac issues and repair to meet commercial specifications.
- Maintain and repair equipment per manufacturer specifications owned by Center Pointe to prolong life of equipment.
- Working alongside volunteers to accomplish projects/tasks to build a healthy volunteer culture.
- Maintain monthly PMs of required systems to prolong life expectancy and to prevent future breakdowns.
- Repair and maintain Baptistry pumps and plumbing to keep in working order to maintain their readiness.
- Maintain our landscape and parking lot to provide excellent curb appeal and safety including plowing and salting when needed.
- Work alongside volunteers to keep the landscape clean, trimmed and healthy year round.
- Keep the shop organized and clean so space is available for immediate use.
- Room setup and teardown

## **QUALIFICATIONS**

### **Education**

- High School diploma or equivalent

### **Experience**

- 2+ years experience with practices, methods, and equipment utilized in commercial facility maintenance, construction and repair services
- Preferred skills:
  - Knowledge of skills and abilities needed for plumbing, framing, electrical, landscape, salt/plowing snow, security systems, painting, carpentry, construction and HVAC
  - Knowledge of commercial roofs for leak repair
  - Knowledge of security practices and protocol related to facility management
  - Knowledge of safety practices and applicable regulations

### **Skills/Specialized Knowledge/Abilities**

- Strong analytical and problem solving skills
- Capable of doing multiple tasks and adjusting to the changing priorities, meeting deadlines, and working under pressure and remaining flexible
- Computer proficiency in a Mac environment is required; proficiency with Google Workspace is preferred
- Must be able to use discretion and maintain confidentiality at all times
- Demonstrate sound judgment in decision making
- Understanding of alignment with core values, mission and vision of the church
- Computer proficiency with Google Workplace in a Mac environment is preferred

## **CENTER POINTE EXPECTATIONS**

Attend Center Pointe weekly worship services, special meetings/conferences, staff-related events, and any other special events required. Be an actively contributing member of Center Pointe, reflect Christ in both words and actions and follow Christ as a role model in their personal life and ministry at Center Pointe, upholding the Bylaws, CPCC and Staff Core Values, Belief statements and employment policies as stated in the Staff Handbook.

## **WORK SCHEDULE**

Typical schedule: Monday – Friday with flexible hours to perform above job duties. May include some Sundays as this day puts the largest strain on mechanics of the grounds and building. The week leading up to and following Easter, Christmas and Thanksgiving week are required work days and should be considered unavailable for personal vacation although the holidays are not work days. Schedule may vary based on current projects and may require a combination of office hours as well as work performed after hours and/or weekends if necessary to include but not limited to maintaining parking lots during winter months. Family and personal needs will be prioritized as needed.

40 hours per week, but open to discussing less hours.

## **WORK ENVIRONMENT**

Work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential function of this job.

- While performing the duties of this job, the employee is regularly exposed to mechanical parts, potential risk of electric shock, water exposure and vibrations
- The employee may be periodically exposed to fumes and airborne particles

- The employee is occasionally exposed to wet and/or humid conditions; toxic or caustic chemicals; high precarious places; and outside weather conditions
- The noise level in the work environment is usually moderate

### **Physical Demands**

- Performing physical activities that require considerable use of arms and legs and moving the whole body, such as climbing, bending, lifting, balancing, walking, stooping, kneeling, crouching, crawling and handling of materials
- Using hands and arms in handling, installing, positioning, and moving materials, and manipulating things
- Ability to lift/carry up to approximately 50 pounds is required
- Ability to stand on a ladder for extended periods of time
- Physical ability to work in extreme temperatures and weather conditions
- Physical mobility and endurance to perform tasks while standing/walking for long periods of time (60 mins or more)

Visual Abilities required included close vision, distance vision, color vision, peripheral vision, depth perception and ability to focus

### **COMPENSATION AND BENEFITS**

Compensation package is competitive. Benefits include dental & vision insurance (no healthcare), long-term disability and life insurance, 403b retirement match, generous PTO/holiday time-off, and flex time.

### **EVALUATION**

The Maintenance Technician will participate in a performance review process at least annually. Performance will be measured relative to staff and church values, as well as the job description and strategic objectives previously established.

### **TO APPLY**

**Apply through Indeed website: [here](#)**

Questions? Send to: [humanresources@cpcc.church](mailto:humanresources@cpcc.church)