

## Canceling PushPay Recurring Gift

1. Go to the Center Pointe Giving page, <https://www.cpcc.church/give> , select “Cancel PushPay”

The screenshot shows the 'WAYS TO GIVE' section of the Center Pointe Giving website. It features five cards: ONLINE, BY MAIL, IN PERSON, Cancel Existing PushPay Account, and QUESTIONS. The 'Cancel Existing PushPay Account' card is highlighted with a red rounded rectangle and a red dashed arrow pointing to the 'CANCEL PUSHPAY' link. The 'QUESTIONS' card also has a red dashed arrow pointing to the 'INSTRUCTIONS TO CANCEL PUSHPAY' link.

**CENTER POINTE** I'M NEW NEXT STEPS EVENTS CONNECT GROUPS MESSAGES PRAYER GIVE

### WAYS TO GIVE

**ONLINE**  
Giving online through our secure platform couldn't be easier. You can give a one-time gift or set up recurring giving from any device. Center Pointe incurs a 2.2% fee for each online transaction, which you can choose to cover when setting up your giving.  
[GIVE ONLINE](#)

**BY MAIL**  
The easiest (and fee-free) way to give is through your banking institution. Set up a one-time or recurring payment at your bank, and the bank will send a check to Center Pointe at 5962 Hamilton Mason Road, Liberty Township, Ohio 45011.  
[CONTACT US](#)

**IN PERSON**  
Thank you for continuing to give on Sunday mornings using one of the offering boxes located inside the worship center. Services are at 9:30 & 11 AM.  
[THANK YOU!](#)

**Cancel Existing PushPay Account**  
Please remember when setting up your new recurring giving, to also cancel your current, scheduled giving in PushPay (our former giving system).  
[CANCEL PUSHPAY](#)

**QUESTIONS**  
If you encounter any issues when setting up your new recurring giving or canceling PushPay, [please email our Finance Director](#).  
[INSTRUCTIONS TO CANCEL PUSHPAY](#)

2. Select manage your account

The screenshot shows the 'Give' page on the Center Pointe Giving website. The main heading is 'Give' with a large '\$ 0.00' display. A red rounded rectangle highlights the 'Your Account' popup in the top right corner, which contains a 'Manage Account' link with a red dashed arrow pointing to it. Below the main heading, there is a form for setting up a recurring gift. A red warning message 'Please enter an amount' is visible above the form.

**Center Pointe Christian Church** Español Your Account

# Give

\$ 0.00

Please enter an amount

Gift type  
 Give one time  Set up recurring

Frequency  
 Every week  Every 2 weeks  Every month  1st & 15th monthly

Starting

Fund

Welcome to Your Account  
Your Account is where you can view transactions, update your payment method or manage recurring gifts.  
[Manage Account](#)

3. Login to your PushPay account either with your email & password or with your phone. If you enter your phone number, select next to receive a passcode.

Sign in

Admin sign in >

Sign in to your personal account using your mobile number. ⓘ

Sign in via email and password >

or

Mobile

US (201) 555-5555

Next

Don't have an account?

4. Enter the code from the text message.

Enter the security code sent to your number (555)555-5555 (Resend code)

< Change mobile number

Security Code

406897

Can't receive text messages?

## 5. Edit your recurring gift.

The screenshot shows a user interface for managing donations. On the left is a navigation menu with items: Home, Campaigns, Transactions, Giving Statements, Security, Payment Methods, Profile, and Help Center. The main content area is titled 'Welcome' and features a search bar at the top right. Below the search bar, there are three main sections: 'Give', 'Recurring gifts', and 'Recent activity'. The 'Give' section shows a 'Center Pointe Christian Church' logo and a 'Recent gift' of '\$265.72' with a red 'Give' button. The 'Recurring gifts' section lists one active gift for 'Center Pointe Christian Church' on '01 Jul '23' for '\$265.72' with an 'Edit' link. Below this is an 'Add recurring gift' button. The 'Recent activity' section shows a list of three recent gifts, all for 'Center Pointe Christian Church' with amounts of '\$265.72' and dates from May to June 2023, each with a 'View' link. A red dashed arrow points to the 'Edit' link in the 'Recurring gifts' section.

## 6. Cancel your recurring gift.

The screenshot shows the 'Recurring Gift - Active' page for 'Center Pointe Christian Church'. The page has a red header with 'User Name' and a profile icon. The left navigation menu is the same as in the previous screenshot. The main content area is titled 'Center Pointe Christian Church' and contains a 'Recurring Gift - Active' section. This section has a 'Cancel' button with a red dashed arrow pointing to it. Below the title, there are several fields: 'Next payment' (Saturday, July 1, 2023) with a 'Pause' button; 'Amount' (USD \$265.72) with a refresh icon and a note 'This includes 2.2% to contribute to processing costs each time.'; 'Full name' (John Baptist); 'Email' (bapist.j-167@email.com); 'Fund' (General Fund); and 'Repeats' (This gift will be made on the 1st & 15th. The next gift will be made on Saturday, July 1, 2023.). Below these fields is a 'Payment method:' section. To the right of the main content is a sidebar with 'About Center Pointe Christian Church' and 'Recurring payments' sections. The 'About' section includes a globe icon, a website link (http://www.cpcc.church/), an email address (finance@cpcc.church), a location map icon, a phone number ((513)779-8800), and an address (5962 Hamilton Mason Road, Liberty Township OH 45011 USA). The 'Recurring payments' section is currently collapsed.

You will receive an email confirming an email confirm that you gift has been cancelled. You are now free to set-up a new recurring gift on the new platform.